

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Greater FY20-189 – Refuse Services

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#### Introduction

##### Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-189 – Refuse Services for a period of three (3) years from May 1, 2020 through April 30, 2023, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for two (2) additional one (1) year periods. This ITB replaces the existing ITB 15-087T – Refuse Services and will be used by the Environmental Health & Safety (EH&S) Department for refuse services with standard dumpsters used for solid waste, consisting of all items excluding construction debris and/or recycled items.

The spending authority being requested is \$1,752,000.

#### Goods/Services Description

##### Responsible: Environmental Health & Safety (EH&S)

The EH&S Department uses ITB FY20-189 – Refuse Services for the collection and disposal of solid waste in the Unincorporated Market Area of Broward County. The cities included in the Unincorporated Market Area of Broward County include; Fort Lauderdale, Dania, and Hollywood. There are approximately sixty (60) Broward County Public Schools District locations within these three (3) cities. The District's remaining sites are either serviced internally by a municipality or a Franchise Market. Franchise Markets designate a single hauler to perform all refuse removal in a specific city or municipality. The District's dumpsters are typically used for the disposal of cafeteria waste, regularly refuse generated from classrooms, offices, as well as small amounts of vegetation debris, etc. The most common dumpster sizes are two (2), four (4), six (6), and eight (8) cubic yard units. The unit size utilized at each location is based on the size of the school, capacity, volumes generated, and the space restrictions at schools, centers, and/or administrative sites.

#### Procurement Method

##### Responsible: PWS

The solicitation for this ITB ran from December 20, 2019 through January 21, 2020, where three-hundred and ninety-five (395) vendors were notified, and eight (8) vendors downloaded the ITB documentation. Procurement & Warehousing Services received seven (7) responses, and three (3) vendors are being recommended for the award. The bid has a primary and two (2) alternate vendors who met all specifications, terms, and conditions of the ITB. Including alternate awardees allows for the continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases. The vendor evaluations for the only current vendor in the contract were satisfactory.

The Affirmative Procurement Initiative implemented in this solicitation is the M/WBE Annual Aspirational Goals.

#### Financial Impact

##### Responsible: PWS and EH&S

The total spending authority requested is \$1,752,000, as demonstrated in the breakdown below:

Monthly Cost	\$	48,643
Number of months		36
Estimated forecasted spend	\$	1,751,148
<b>Total spending authority requested (rounded)</b>	<b>\$</b>	<b>1,752,000</b>

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Funding for this Bid will come from Energy Conservation Utility Management’s utility budget. The amount requested was determined based on the department’s requirements to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

The previous Bid 15-087T – Refuse Services was based on 2015 economic conditions, and the prices for this new bid is in 2019 economic condition; therefore, the District is impacted by an approximately eighteen (18) percent price increase of current prices.